

TEEBAGRIFOOD GLOBAL SYMPOSIUM

MAKING THE ECONOMIC CASE FOR SUSTAINABLE
FOOD SYSTEMS TRANSFORMATION

7-9 NOV 2023

BANGKOK
THAILAND



UNEP TEEBAgriFood Global Symposium 2023

7 – 9 November 2023

Bangkok, Thailand

INFORMATION ON LOGISTICS

SECTION A: Venue, Date and Registration Process

Venue and Date

The UNEP TEEBAgriFood Global Symposium 2023 will be held from 7 – 9 November 2023 in Bangkok, Thailand. It will take place at the:

United Nations Conference Centre (UNCC)

United Nations Building,

Rajdamnern Nok Avenue,

Bangkok 10200,

Thailand

Website: <https://www.unescap.org/uncc>

On-site Registration and Identification Badges

Prior online registration is mandatory in line with standard security procedures to facilitate security clearance and entrance to the premises. Participants who have registered online can obtain photo badges at the registration counter, located on the Ground Level, UNCC, from 08:00 to 11:00 and 13:00 to 15:00 hours during the event. Please bring a valid passport or photo ID card for registration.

We kindly request that all participants aim to arrive at the UNCC between 08:00 and 08:30 to pass security, complete registration with UNCC, and registration with the TEEBAgriFood Global Symposium organisers.

Only the names of duly registered participants will be included in the list of participants.

For identification and security reasons, all participants are **REQUIRED** to wear their meeting badges at all times while they are in the UN complex, which includes meetings and social functions. Loss of a meeting badge should be immediately communicated to the registration counter or the UN security, so that the incident can be recorded, and a new badge can be issued.

Translation and Interpretation Services

Translation and Interpretation facilities will be provided by Interactio. Please download the Interactio app for the phone/table on either Android or iOS, which will enable participants to listen to the preferred language in the session. Open the app and enter the meeting code. Plug in your headphones, press play and choose your language. Please note in the breakout rooms there will be no headsets, therefore please bring your own headphones if you would like to follow the interpretation whilst in the breakout rooms.

Virtual Participation

The Symposium will have an option of being hybrid to accommodate those who are not able to attend physically. Prior to the start of the workshop, a link will be shared to registered participants.

Please refer to the 'TEEBAgriFood Symposium Speaker Guidelines' PDF for more information regarding joining virtually.

[SECTION B: Visa, Health, Vaccination & Entry Requirements](#)

[Visa Requirements](#)

Participants are responsible for checking visa requirements and making their own insurance and visa arrangements before departure, including any required visas for transit or stopover.

Participants are REQUIRED to obtain an appropriate entry visa from the Royal Thai Embassy or the Royal Thai Consulate-General before entering Thailand, EXCEPT for those nationals listed at [List of Countries entitled for Visa Exemption and Visa on Arrival](#).

Please note that participants holding UN Laissez-Passer (UNLP) travelling on official business to Thailand are also REQUIRED to obtain an appropriate visa before entering.

To apply for an appropriate entry visa to Thailand, participants should contact their nearest Royal Thai Embassy or Consulate-General for the most updated information regarding visa application procedures and required documents. The list of Royal Thai Embassy/Consulate General can be found at <https://www.thaiembassy.org>.

Participants who wish to apply for a visa outside their country of residence or reside in a country where there is no Royal Thai Embassy or Consulate, should contact the nearest Embassy or Consulate for the location where it is possible for them to apply for a Thai visa. Please note that certain nationalities, for security reasons, are not allowed to apply for a visa except at the Royal Thai Embassy or Consulate-General which has jurisdiction over the concerned territory.

Participants who are eligible to apply for a visa on arrival at Suvarnabhumi International Airport or Don Muang International Airport should follow the below requirements:

1. The applicant must possess a passport from the list of countries whose nationals are eligible to apply for visa on arrival (List of countries entitled for Visa on Arrival) with the validity of more than 30 days, at least one completely blank page, and be in possession of a valid return ticket with date of departure within 15 days of the date of entry.
2. The applicant must fill out an application form, which is available at the Visa-on-Arrival counter at the airport, supply one recent passport-sized photograph and a fee of Thai Baht (THB) 2,000.
3. An online application is available at Visa on Arrival (immigration.go.th). Upon presentation of printed Transaction Reference Number (TRN) the applicant could obtain the visa at the Visa-on-Arrival counter at the airport before proceeding for immigration procedures.
4. The applicant must provide proof of means of living expenses at the amount of THB 10,000 per person or THB 20,000 per family. NOTE: The information provided above is accurate as of October 2022

[Health Entry Requirements](#)

Thai Department of Disease Control (DDC), Ministry of Public Health (MoPH) issued "Public

Health Measures for Foreign Travellers Entering Thailand”, which is effective from 1 March 2023 until further notice, as per the following:

1. Proof of vaccination is no longer required.
2. Proof of health insurance is no longer required.
3. Any passenger having symptoms of COVID-19 on arrival shall be recommended to get COVID-19/RT-PCR test at arrival.

For more information, travelers can contact the DDC Hotline 1422 or visit <https://ddc.moph.go.th/en/index.php>

Yellow fever

Upon arrival at the port of entry in Thailand, participants who are nationals of or have traveled from/through countries listed below, which have been declared Yellow Fever infected areas, must provide an International Health Certificate proving that they have received a valid Yellow Fever vaccination at the Health Control Office upon arrival before proceeding to immigration. A valid vaccination certificate means that the vaccine was administered at least 10 days prior to travel to the affected country. The International Health Certificate must also be submitted together with the visa application form.

The countries/areas listed below have been declared yellow fever infected areas (Source: Ministry of Foreign Affairs, Thailand dated 30 November 2022):

- | | |
|-----------------------------|-------------------------|
| 1. Angola | 24. Guyana |
| 2. Argentina | 25. Kenya |
| 3. Benin | 26. Liberia |
| 4. Bolivia | 27. Mali |
| 5. Brazil | 28. Mauritania |
| 6. Burkina Faso | 29. Niger |
| 7. Burundi | 30. Nigeria |
| 8. Cameroon | 31. Panama |
| 9. Central African Republic | 32. Paraguay |
| 10. Chad | 33. Peru |
| 11. Colombia | 34. Rwanda |
| 12. Congo | 35. Sao Tome & Principe |
| 13. Republic of the Congo | 36. Senegal |
| 14. Cote d'Ivoire | 37. Sierra Leone |
| 15. Ecuador | 38. Somalia |
| 16. Equatorial Guinea | 39. Sudan |
| 17. Ethiopia | 40. Suriname |
| 18. French Guiana | 41. Tanzania |
| 19. Gabon | 42. Togo |
| 20. Gambia | 43. Trinidad & Tobago |
| 21. Ghana | 44. Uganda |
| 22. Guinea | 45. Venezuela |
| 23. Guinea-Bissau | |

Zika Virus

Zika is endemic in Thailand and cases have been reported amongst tourists. All travelers are advised to protect themselves from mosquito bites while in Thailand. Given possible

transmission of the disease to unborn babies, pregnant women should consider postponing travel to Thailand or talk to their doctor about the implications of traveling to Thailand during this time.

In addition to the above, Medical Services Division at UNHQs advises that pregnant UN personnel should not undertake duty travel or be relocated to countries/areas where local transmission of Zika virus is known to occur. Women who are seeking pregnancy should obtain individual advice from their medical practitioner on risk management regarding their plans to travel into a Zika-affected area. [For further information, please refer to the Zika virus FAQ.](#)

Information on other non-vaccine preventable diseases to watch out for while in Thailand can be found here: [Thailand - Traveler view | Travelers' Health | CDC.](#)

Air Pollution and Health

Bangkok, like many metropolitan Asian cities in the world, is periodically affected by high levels of air pollution, with haze and high concentrations of PM2.5 particularly of concern for sensitive groups.

The Tourism Authority of Thailand advises tourists to monitor Bangkok's air pollution and take precautions when necessary. People who have existing asthma or are particularly vulnerable to the effects of air pollution should consult their treating physician as to whether a trip to Bangkok is advisable at this time. Information on the Air pollution can be found Air4Thai website, maintained by the government of Thailand with daily information on air pollution.

Travel and Medical Insurance – Emergency medical service

Participants are strongly advised to obtain international travel and medical insurance which is valid from the period of their departure for the event and until the time of their return to their home country, to cover any medical bills or hospitalization fees. The organizers disclaim all responsibility for medical, accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation at the workshop.

In case of medical emergency, please call 1669. The nearest hospital to the UNCC is Mission Hospital, which has English speaking medical support staff +662-282-1100.

Anyone who feels unwell while already within the UNCC is advised to call any medical service staff at +66 2288 1352/1353/1761 during business hours, for further guidance. After business hours, they are advised to call the UN Medical Officer at +66 2288 1353 for further guidance. In case of a medical emergency within the UNCC, they are advised to call UN Security at +66 2288 1102/1120 for assistance in calling an ambulance.

Meeting Contacts

For further questions regarding the meetings, please contact the following persons from the UNEP TEEB unit:

i) Edwina Matano
edwina.matano@un.org
Tel: (+254) 721 235 155

ii) Khushboo Ugandamal
khushboo.ugandamal@un.org
Tel: (+254) 738 493 858

SECTION C: Travel/Hotel Information, Foreign currency declaration

Transport from and to the airport

Participants need to make their own transportation arrangements from Suvarnabhumi International Airport or Don Mueang International Airport to their respective hotels. For the Airport Rail Link, an express and commuter rail connecting to Makkasan Station (linking to MRT subway Petchaburi Station) and Phayathai Station (linking to BTS Skytrain), passengers should go to Level B. Detailed information can be found at: <https://www.srtet.co.th/index.php/en/>

Electric taxis (EVSociety/VIP) are currently available at the Suvarnabhumi International Airport. The counter is located next to the main taxi area. The service is available 24 hours and can be pre-booked via:

Line ID: @evsociety

Phone: +66 2039 8888

Email: taxivip@evsociety.co.th

EV Society Facebook

Metered-taxi and bus services are readily available at the airport. More information is available at <https://www.bangkokairportonline.com>

To use the airport limousine service, participants should only contact the authorized officials at the counters located in the airport arrival zone. These officials will issue a ticket for the assignment of a limousine for transporting passengers to the desired destination, upon request. The Suvarnabhumi International Airport limousine service counters are located on Level 2 at Baggage Claim and Arrival Hall exits, channels A, B and C.

For public taxis, participants are advised to proceed to Level 1 of the Passenger Terminal, between exit doors 4 and 7, outdoor area, where they will find automatic dispensing machines from which they can collect a queuing ticket for a public taxi. In addition to toll fees, there is a THB 50 surcharge to be added to the meter charge from the airport to the city. Please refer to the airport website noted above for details. Please ensure you have Thai Baht currency to pay for the taxis.

Transport to attend meetings

Participants need to make their own transport arrangements to and from the UNCC. Metered taxis are readily available in the city, and you may also book your transportation via apps such as Grab and Bolt. Some hotels close to the UN building may provide complimentary transfer service on fixed schedule, to and from the UNCC, so please check with the hotel concierge.

Hotel Accommodation

Participants are responsible for booking their own rooms and are requested to contact the hotel well in advance. Any cancellations, postponements or other changes should be reported to the hotel. Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to late arrival or rescheduled departure for which inadequate prior notice is given.

Hotels located relatively close to the UNCC or by mass-transit routes may be used by participants, should they choose to. The selection of hotels at a walking distance from the UNCC is encouraged to reduce participants' local travel emissions and their exposure to traffic.

A list of suggested hotels in Bangkok can be found [here](#). Please note that this list is for guidance only. Rates may vary according to availability.

Travel Advisory

Visitors are advised to be always respectful of Thai customs. Please note that Thailand has laws against making negative comments about the institution of the monarchy. Such laws are strictly enforced and are applicable to spoken, written, gestures and electronic communication, including social media.

Weather

The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The conference and meeting rooms at the UNCC are air-conditioned and the temperature is maintained in the range of 23–24 degrees Celsius (73–75 degrees Fahrenheit). November normally marks the end of the rainy season; however, rain is possible. Please consult weather forecasts prior to arrival.

Time Zone

Please note that the time zone for Thailand is Indochina Time (ICT), which is UTC +7.

Dress Code

Participants are expected to dress in smart casual and comfortable clothes during the meeting.

Electric plug and sockets

The electric power in Thailand is 230V running at 50Hz and the plug types used are either Type A, Type B, or Type C. A hybrid socket is almost universally found, which accepts a combination of the above plug types. Delegates are strongly encouraged to carry their own adapters for use with laptops and other electrical appliances as the Secretariat will not be able to provide these. In case of need, adapters can be purchased from shops in the city dealing in electronic and electrical items.

Currency

The "Thai Baht" (BHT) is the official currency of Thailand. There are coins of 1, 2, 5 and 10 baht, and banknotes of 20, 50, 100, 500 and 1,000 Thai baht. Every baht is divided into 100 satangs and there are coins of 50 and 25 satangs.

Exchange Rate

1 US\$ = 36.4 THB (as of 10 October 2023)

Foreign currency declaration

Any person who brings or takes an aggregate amount of foreign currency exceeding USD 20,000 or its equivalent into or out of the Kingdom of Thailand shall declare such amount of foreign currency to a Customs Official. Failure to make such a declaration or making any false declaration to a Customs official is a criminal offence. For reference, participants may use – at their discretion – online currency conversion tools, such as <https://freecurrencyrates.com> for indicative currency conversion rates.

SECTION D: Safety & Security

For security and safety reasons, participants are reminded NOT to leave their belongings unattended. Belongings left unattended within the UNCC may be removed to the nearest Lost and Found counter or the Security Operations Centre.

All drone unmanned aircrafts are prohibited from flying over the UNCC as per the security requirements.

All occupants of the UNCC MUST comply at all times with all lawful directions given by the officers of the United Nations Security and Safety Section. Failure to do so may lead to the participant's removal from the UNCC.

Contact numbers

UN Security

- Security Control Centre (24/7): +66.2.2881102
- UN Security Emergency Number: +66.2.2881100
- Mobile +66.81.8078471

Thailand Emergency Telephone Numbers

- Police general emergency call: 191
- Fire brigade: 199
- Emergency doctor / ambulance: 1669/1554
- Tourism Police: 1155

SECTION E: UNCC Facilities and Services

UNCC Floor plans

The UNCC floor plans are available at <https://www.unescap.org/uncc/our-rooms>. The UN buildings are smoke-free. Smoking is permitted only in the designated areas outside of the

buildings and in the UNCC, the designated smoking area is outside of the Public Foyer. See the UNCC layout at the end of this document.

[Accessibility Centre and Support for persons with disabilities](#)

The UNCC is fully wheelchair-accessible and houses the Accessibility Centre on Level 1. For more information, please visit the [Accessibility Centre's webpages](#).

[Catering services](#)

Catering services are available at the following locations:

- International Cafeteria (Level 1, UNCC), which serves breakfast from 07:30 to 10:00 hours, and Thai, Halal and International menus for lunch from 11:00 to 14:00 hours on Monday through Friday.
- Coffee Corner (Level 1, UNCC), which serves an assortment of bakery pastries and beverages, is open from 07:00 to 17:00 hours on Monday through Friday.
- Rajapruek Lounge (Ground Level, UNCC), which serves light meals and beverages, is open from 07:00 to 17:00 hours on Monday through Friday.

In line with the Sustainable United Nations (SUN) and Environmental Management System (EMS) principles, no single use plastic is available in the UNCC. Single-use food and drink containers have been banned within the UN compound in Bangkok. When purchasing coffee/tea at the Coffee Corner, customers are asked to pay a deposit of THB 100 for a cup, which will be returned upon return of the cup. Please note that drinking water is not provided to participants inside the UNCC Meeting Rooms but is available from water fountains located around the compound. Please bring your own reusable water bottles. Dining venues at the UNCC also do not provide food storage boxes and plastic cutlery. Customers wishing to take food away are advised to bring their own reusable food containers.

[Prayer/meditation rooms](#)

Prayer/meditation rooms are located in front of ESCAP Hall on Level 2, UNCC

[Internet services](#)

Free wireless internet access is available in all conference and meeting rooms and in the public areas of the UNCC. Please use UN-WiFi, no password is required. Use of the internet at UNCC is governed by relevant Organizational policies and guidelines. Failure to adhere to policies may result in revoking of those services.

[Banking facilities](#)

Banking services are available at the Siam Commercial Bank (SCB), United Nations Branch, located on Level 1 of the Service Building, from 08:30 to 15:30 hours during weekdays. Siam Commercial Bank ATMs can be found in front of the above-mentioned SCB Branch and next to the Registration desk on the Ground Level of UNCC.

Library facilities

ESCAP Library facilities are available on Level 1, Service Building from 08:00 to 16:00 hours, Monday through Friday. For details on the use of the ESCAP Library facilities, please consult the staff on duty or call extensions 1329 and 1360. Further information about the ESCAP Library can be found on its website at <http://www.unescap.org/library>.

Lost and Found
Please contact the Security officer or call extension 1102.

Postal services

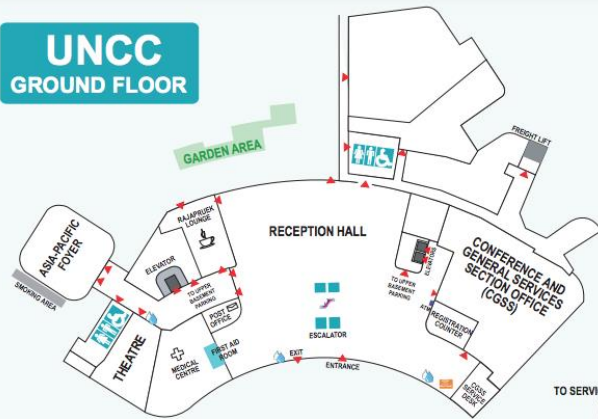
Postal services are available at the United Nations branch of Thailand Post, located on the Ground Level of UNCC. It is open from 08:00 to 16:00 hours, Monday through Friday.

Souvenir shop

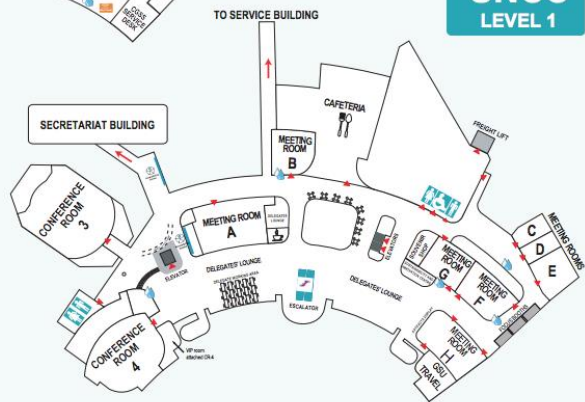
The souvenir shop is located on Level 1 of UNCC. It is open from 09:00 to 16:00 hours, Monday through Friday.

UNCC Layout - Maps

**UNCC
GROUND FLOOR**



**UNCC
LEVEL 1**



**UNCC
LEVEL 2**

